



# Thomas Butterfield Community Service Scholarship

## Applicant Requirements:

1. Scholarship deadline is March 1st of each year. If application is submitted after March 1st, application WILL NOT be considered.
2. Applicant must be a resident of Herriman City for at least 12 (twelve) months prior to due date of scholarship application.
3. Applicant must have performed a minimum of 24 hours of community service for Herriman City, or residents of Herriman.
4. Service must be performed specific only to this award or in conjunction with the Herriman City Youth Council.

## Judging Criteria:

- Organization and value of service performed to Herriman City or residents
- Leadership and ability to delegate and involve others
- Interview
- Essay

For more information visit [www.herriman.gov](http://www.herriman.gov)  
or Contact City Recorder: [info@herriman.gov](mailto:info@herriman.gov)



# Thomas Butterfield Community Service Scholarship Rules

Originated and Established June 2001

The Thomas Butterfield Scholarship is an annual initiative administered by Herriman City to recognize exemplary youth contributions to the community. Awards allocated by the Herriman City Council through the budget process will be distributed among selected recipients, with allocation determined by the scholarship judging committee and presented during the Youth's School Awards Night.

## 1. Application Eligibility

- a. Scholarship deadline is March 1st of each year. Applications submitted after March 1st WILL NOT be considered.
- b. Applicant must be a resident of Herriman City for at least 12 months prior to the scholarship due date of March 1st.
- c. Applicants must have performed a minimum of 24 hours of community service for Herriman City, or residents of Herriman City. The service hours will have been performed within the 12-month period immediately preceding the application due date. Service hours must be logged with the signature of an authorized city official to verify service hours.
- d. Service hours accumulated toward fulfilling the Scholarship requirement must be performed specific to this award or in conjunction with the Herriman City Youth Council.
  - i. It is the intent of this scholarship to reward the individual for their proactive efforts in seeking service opportunities to benefit Herriman City or its residents.
  - ii. Service hours performed more than 12 months prior to the due date of the scholarship application do not count toward the Thomas Butterfield Scholarship.
  - iii. Service hours performed in conjunction with other projects, for which pay or compensation was received, or for which a separate award or recognition is available, do not count toward the accumulation of service hours toward the Butterfield Scholarship service requirement (e.g. service hours given to Young Women's or Young Men's projects, Eagle Scout projects, or Miss Herriman Scholarship).
  - iv. Please contact Herriman City for approval of and ideas for service projects.
- e. Individuals are eligible to apply for the award if, as of the scholarship due date, they are a senior in high school or within the past five years have completed high school graduation requirements and received a high school diploma or equivalent. Individuals may apply for the scholarship as many times as desired within that five-year period for the annual award.

## 2. Scholarship Judging

- a. The scholarship will be judged on the following criteria:
  - i. Organization and value of service performed to Herriman City or residents - 50%
  - ii. Leadership and ability to delegate and involve others - 20%
  - iii. Interview - 20%
  - iv. Essay - 10%

Note: In the event of a high number of applications, at the Scholarship Judging Committee's discretion the interview may be eliminated for applicants determined to be non-finalists.

- b. The judging committee will consist of three members:
  - i. Elected officials: Two City Council representatives

ii. One designee assigned by the City Manager.

3. Scholarship Award Information

- a. The scholarship funds are allocated among the recipients at the discretion of the scholarship committee.
- b. Scholarship Award winners will be notified prior to the award presentation date.
- c. The scholarship recipients are expected to appear in person to receive the award and be recognized at their school awards night.
- d. A check in the amount awarded will be issued to the recipient's institution 529 College Savings plan. The recipients have two years from the date of the award to submit their 529 savings plan details to receive payment. Failure to complete the necessary steps to claim the scholarship by the stated deadline, will result in the forfeit of the award.

4. Application Submission

- a. Submit application, log sheet, and essays by March 1<sup>st</sup> to:  
Attention Thomas Butterfield Scholarship:  
Herriman City  
5355 W Herriman Main Street  
Herriman, UT 84096
- b. You will be contacted for an interview.
- c. Additional sheets of paper may be used with this application.

For more information visit [herriman.gov](http://herriman.gov) or contact City Recorder: [info@herriman.gov](mailto:info@herriman.gov) phone: (801) 446-5323.