



Government Records Access Management Act REQUEST FORM

To: Herriman City
5355 West Herriman Main Street
Herriman, UT 84096
Recorder@herriman.gov

Date Received _____

Date Due _____

Requestor's Name: _____

Please Print Clearly

Mailing Address: _____

Street

City

State

Zip Code

Daytime telephone number: _____

Email: _____

Description of records sought *(records must be described with reasonable specificity):*

Date Range of Records: _____

- ☐ I would like to inspect (view) the records.
- ☐ I would like to receive a copy of the records. I understand that I shall be responsible for fees associated with copying costs and/or research pursuant to UCA § 63G-2-203. I authorize costs up to \$_____.

If the requested records are not public, please explain why you believe you are entitled to access.

- ☐ I am the subject of the record.
- ☐ I am the person who provided the information.
- ☐ I am authorized to have access by the subject of the record or by the person who submitted the information.
Documentation required by UCA § 63G-2-202, is attached.

I understand the City has 10 business days to respond to this request.

- ☐ I am requesting expedited response as permitted by UCA § 63G-2-204(4)(a)

Explain why: _____

(Releasing the record primarily benefits the public rather than a person.)

By signing below, I acknowledge and agree to pay all applicable fees in accordance with the Herriman City fee schedule. <https://www.herriman.gov/master-fee-schedule>

Requestor's Signature: _____ Date: _____

PRIVACY POLICY: Herriman City is dedicated to safeguarding your privacy and ensuring transparency in the handling of your personal data. The information we collect through this application includes your name, email address, physical address, phone number. The personal data being collected is included in a public record as defined under Utah Code 63G-2-301 and maybe available to the public as provided in Utah Code 63G-2-201. Herriman City has implemented robust security protocols to protect the confidentiality and integrity of your personal data. You have the right to access the information we maintain about you and to request corrections if any inaccuracies are found. Under certain circumstances, you may also request the deletion of your data. Prior to making a record available to the public, the City of Herriman redacts private, protected, or controlled information as defined in Utah Code 63G-2-302,304, and 305. For further details, please refer to the Herriman City Privacy Policy.