



(for office use only)
Permit #: _____
Date: _____
Received by: _____

Request for Transfer of Permit Ownership

Property Section

Permit Number:	Description of Work:
Address of subject property:	
Subdivision:	Lot #:
Requestor's Name:	Phone #:

Previous Permit Owner Section

Previous Contractor's Firm Name:

I, _____ (print name), a duly authorized agent for the above-mentioned previous contractor, do hereby release any claim I/we may have on Building Permit # _____, for the subject property listed above, to: _____.
(NEW CONTRACTOR'S FIRM OR OWNER-BUILDER'S NAME)

Signature: _____ Date: _____, 20____.

STATE OF UTAH)
s.s.)
COUNTY OF SALT LAKE)

On this ____ day of _____, in the year 20____, before me, _____ a notary public, personally appeared _____, proved on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged they executed the same. Witness my hand and official seal,

(notary signature)

New Permit Owner Section

Mark one:

☐ New General Contractor: Name: _____ State License Number: _____ Address: _____ City/State/Zip: _____ Email Address: _____ Phone #: _____ Attach: ☐ copy of the new contractor's State License, ☐ revised power to panel & grading agreement, ☐ new permit application
☐ Owner-Builder Declaration: Name: _____ Phone #: _____ Address: _____ City/State/Zip: _____ Attach: ☐ Owner-Builder Declaration form (notarized), ☐ revised power to panel & grading agreement, ☐ new permit application

Mark boxes that apply:

The following subcontractors will remain on this project: ☐ Electrical ☐ Mechanical ☐ Plumbing ☐ None of the subcontractors will remain on this project ☐ I don't know whether subs will remain or not
--

I, _____ (print name), a duly authorized agent for the above-mentioned new contractor, do hereby accept responsibility for Building Permit # _____, for the subject property listed above and will ☐ Provide names, state license numbers and phone numbers for General, Electrical, Mechanical & Plumbing contractors on the new permit application form.

Signature: _____ Date: _____, 20____.

STATE OF UTAH)
s.s.)
COUNTY OF SALT LAKE)

On this ____ day of _____, in the year 20____, before me, _____ a notary public, personally appeared _____, proved on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged they executed the same. Witness my hand and official seal,

(notary signature)